

STEELE MEMORIAL MEDICAL CENTER

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BOARD OF DIRECTOR'S MEETING

August 4, 2009

MINUTES

- MEMBERS PRESENT:** Stan Jensen, Chairman
Vic Phillips, Vice Chairman
Ryan Allen, Secretary/Treasurer
Shayne Holmes
Dennis Lile
Roy Barrett
Jason Smith
JoAnn Wolters
Ex Officio:
Victoria Alexander-Lane, CEO
David Yanoff, MD
Robert Cope, Lemhi County Commissioner
- MEMBERS ABSENT:** None
- OTHERS PRESENT:** Abner King, CIO
Preston Becker, CFO
Linda Astalos, CNO/COO
David Miller, QHR VP
Minutes recorded by Lori Stacy, Executive Assistant
- CALL TO ORDER:** The meeting was called to order at 5:38 p.m. by Chairman Jensen.
- MOTION:** Motion was made by Mr. Phillips, and seconded by Mr. Smith to move into executive session under Idaho Code 67-2345 to discuss personnel, contracts, and risk management. Motion carried unanimously by roll call. The general session reconvened at 6:38 p.m.
- PRESENTATION:** Ms. Alexander-Lane informed the board that the laboratory has recently received COLA Accreditation. This is an enormous accomplishment and acknowledges standards that are above state certification requirements.
- Ms. Alexander-Lane then presented the board with the "Most Wired Award" acknowledging SMMC's accomplishments in the area of technology. This is a prestigious national award associated with the American Hospital Association and National Health Care Network. Ms. Alexander-Lane congratulated, Chief Information Officer, Abner King, and his entire IT Team for their accomplishments.

DISCUSSION:

There was extensive discussion regarding the strategic plan. The plan will focus on five very important goals and will be updated and finalized in September. More discussion will be held during the August 25th board meeting.

Discussion was held regarding the recent changes to the open meeting laws. Mr. Jensen explained that all actionable items must be on the agenda. Committee meetings ideally should take place prior to the board meeting to allow for proper notice of potential action items to be added to the open agenda. The finance committee will discuss the possibility of meeting earlier in the month and notify the board of any changes at the next board meeting.

Mr. Jensen announced to the board that he, JoAnn Wolters, and Shayne Holmes all have board terms that will expire in October. All are eligible to serve an additional term if they are willing. All expressed a desire to continue serving on the board. Names will be submitted to the Lemhi County Commissioners for approval. Dr. Cope will get clarification regarding how many names must be submitted for each vacancy. The board also discussed community involvement through committee membership.

CONSENT CALENDAR:

Included in the consent calendar were the Minutes from the June 23, 2009 meeting, Patient Care Services Report, CEO Report, including Human Resources Policy & Procedure Manual, and Visitor Rules Policy 750-44, and the Medical Staff Report, which included Vendor Visitation Policy 750-43, the Laboratory Policy and Procedure Manual, Blood and Bank Products Policy #010.0279.001 and a change from provisional privileges to full telemedicine staff privileges for William H. Hazle, MD.

MOTION: Motion was made by Mr. Lile, seconded by Mr. Holmes to approve the consent calendar. Motion carried unanimously.

COMMITTEE REPORTS:

Mr. Allen reported that the finance committee met earlier in the day. The Financial Report for June was thoroughly discussed. It was another positive month. Mr. Becker reported that May, June and July have been the busiest months he has seen in the five years he has been with SMMC.

MOTION: Motion was made by Mr. Smith, seconded by Mr. Lile, to approve the June 2009 Financials. Motion carried unanimously.

Mr. Allen reported that a land acquisition opportunity had been discussed in executive session with an option to purchase agreement reviewed thoroughly.

MOTION: Motion was made by Mr. Holmes, seconded by Ms. Wolters to approve the option to purchase agreement as written, giving the Chief Executive Officer the authority to move forward pending confirmation of property boundaries. Motion carried unanimously.

Mr. Allen also reported that the finance committee received both the 2010 Operating and Capital Budgets. The finance committee has recommended both budgets to the board for approval. The board will review the budgets,

notify administration of any questions or concerns, and will be prepared to move on both budgets during the August 25th meeting. The budgets were discussed and questions were answered..

Dr. Cope asked for the board's opinion regarding the \$40,000 the county gives to Steele Memorial annually to help offset the cost of indigent care. General consensus was that the hospital should accept the payment when it is offered.

Mr. Lile reported on the June 10, 2009 meeting of the Quality and Credentialing Committee. Avatar patient satisfaction scores were discussed, along with the quarterly organizational improvement report. Ms. Astalos also introduced a new mechanism for tracking infection. There were no recommendations for board consideration.

Mr. Jensen reported that the Executive Committee met July 30, 2009. They discussed changing the time of the finance committee meeting to accommodate open meeting laws. The need for continued board education was also discussed. The committee suggested Estes Park Training Conferences be attended by all board members that have not attended in the past, and any other board member that would like to attend.

BOARD EDUCATION: The board discussed "2009 Physician Compensation Survey," Modern Healthcare, July 13 2009 and "Time For "Dr. NeXt'?" Elyas Bakhtiari, HealthLeaders, July 2009.

ADJOURNMENT: The meeting was adjourned at 8:31 p.m. by Mr. Jensen.

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Stan Jensen, Chairman