

STEELE MEMORIAL MEDICAL CENTER

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BOARD OF DIRECTOR'S MEETING

October 27, 2009

MINUTES

- MEMBERS PRESENT:** Stan Jensen, Chairman
Vic Phillips, Vice Chairman
Ryan Allen, Secretary/Treasurer
Shayne Holmes
Dennis Lile
Roy Barrett
Jason Smith
Annette McFarland
Mike Ries
Ex Officio:
Victoria Alexander-Lane, CEO
David Yanoff, MD
Brett Barsalou, Lemhi County Commissioner
- OTHERS PRESENT:** Preston Becker, CFO
Linda Astalos, CNO/COO
Abner King, CIO
Adam Deutchman, MD
Minutes recorded by Libby Brittain, Executive Assistant
- CALL TO ORDER:** The meeting was called to order at 5:02 p.m. by Chairman Jensen.
- INTRODUCTION:** Mike Reis, Annette McFarland and Brett Barsalou, Lemhi County Commissioner were introduced and welcomed as new members to the board.
- PASSING OF THE GAVEL:** Awards were presented to Ms. Wolters and Mr. Jensen in recognition of their years of service on the board. Mr. Phillips presented Mr. Jensen with a gavel, commemorating his tenure as board chairman. Mr. Phillips was introduced as the acting chairman.
- INSTALLATION:** Commissioner Barsalou installed Mr. Reis and Ms. McFarland, each to an initial three year term on the Steele Memorial Medical Center Board of Director's.
- STRATEGIC PLAN:** Ms. Alexander-Lane presented a new layout for the Steele Memorial Medical Center's Strategic Plan and requested input from the board regarding the Vision Statement. Each board member will submit a Vision Statement to be discussed during the November meeting,

CONSENT CALENDAR: Included in the consent calendar were the Minutes from the September 22, 2009 meeting, the CEO Report, Patient Care Services Report, and the Medical Staff Report, which included the Provisional Pathology Privileges for Gary E. Ellwein, MD and Matt Tannenbaum, MD, as well as Affiliate Status for Donald J. Konrad, DO. Ms. Astalos also reported on the cell phone policy.

MOTION: Motion was made by Mr. Lile, seconded by Mr. Smith, to approve the consent calendar. Motion carried unanimously.

FINANCE COMMITTEE: Mr. Allen reported that the finance committee met September 16, 2009. The Financial Report for September was thoroughly discussed. The hospital experienced a loss in September due to the remodeling of the operating room. However, the organization grossed over twenty million dollars in revenue for the fiscal year ending September 30, 2009.

MOTION: Motion was made by Mr. Allen, seconded by Mr. Smith, to approve the September 2009 Financials. Motion carried unanimously.

Mr. Allen explained the recommended change to Capital Equipment Policy 750-045. The change will redefine a capital purchase as any plant, property, or equipment item purchased with a total cost of \$5,000 or greater. This would be an increase from \$1,000, as the policy currently reads. The purpose of this change would be to decrease depreciation and expense such items in full and recognize reimbursement sooner. Discussion followed.

MOTION: Motion was made by Mr. Holmes, seconded by Mr. Barrett, to approve the policy effective October 1, 2009. Motion carried unanimously.

Mr. Becker reported that he met with the new Postmaster, June McKinney, and he very much appreciated her assistance and willingness to do whatever possible to help the hospital.

**QUALITY &
CREDENTIALING:**

Mr. Lile reported that the Quality & Credentialing Committee met October 16, 2009 and reviewed the quarterly Organizational Improvement Report, Infection Control Grid Trending, Avatar Report, Patient Concern Log, and the HCAHPS Survey. Discussion was also held regarding Executive Session requirements.

BOARD EDUCATION:

The board discussed the article, "The Economic Impacts of Idaho's Hospitals on Local Economies and on the State of Idaho," as well as proposed legislation affecting the ability of hospitals to incur debt via bonding.

CONFLICT OF INTEREST

DECLARATION UPDATE: The board members each filled out the annual conflict of interest declaration.

ADJOURNMENT: The meeting was adjourned at 6:39 p.m. by Mr. Phillips.

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Vic Phillips, Chairman