

STEELE MEMORIAL MEDICAL CENTER

P.O. BOX 700 ~ SALMON, IDAHO 83467 ~ (208)756-5600 ~ FAX (208) 756-4169

BOARD OF DIRECTOR'S MEETING

November 24, 2009

MINUTES

- MEMBERS PRESENT:** Vic Phillips, Chairman
Ryan Allen, Secretary/Treasurer
Shayne Holmes
Dennis Lile
Roy Barrett
Jason Smith
Annette McFarland
Mike Ries
Ex Officio:
Victoria Alexander-Lane, CEO
David Yanoff, MD
Brett Barsalou, Lemhi County Commissioner
- OTHERS PRESENT:** Preston Becker, CFO
Linda Astalos, CNO/COO
Abner King, CIO
Adam Deutchman, MD
Richard Wells, MD
Darlene Gauthier, Auxiliary Vice President
Minutes recorded by Libby Brittain, Executive Assistant
- CALL TO ORDER:** The meeting was called to order at 4:00 p.m. by Chairman Phillips.
- MOTION:** Motion was made by Mr. Lile, and seconded by Mr. Smith to move into executive session under Idaho Code 67-2345 to discuss personnel, contracts, and risk management. Motion carried unanimously by roll call. The general session reconvened at 5:08 p.m.
- INSTALLATION:** Commissioner Barsalou re-installed Mr. Holmes to a three year term on the Steele Memorial Medical Center Board of Director's.
- INTRODUCTION:** Introduction of Dr. Wells, physician candidate for Family Practice.
- PRESENTATION:** Ms. Alexander-Lane presented the Guide to Guest Services booklet and thanked Ms. Gauthier, Vice President of the Steele Memorial Auxiliary for their significant contributions toward the project. In addition, Ms. Alexander-Lane thanked Ms. Gauthier for all of the valuable services the Auxiliary provides to the hospital and our patients.
- CONSENT CALENDAR:** Included in the consent calendar were the Minutes from the October 27, 2009 meeting, the CEO Report, Patient Care Services Report, and the

Medical Staff Report, which included the Case Management Policy and Procedure Manual, Pharmacy Policy and Procedure Manual, Emergency Department Policy and Procedure Manual, 2010 Organizational Performance Improvement Plan and Article 3.4 Affiliate Staff Bylaws.

MOTION: Motion was made by Mr. Lile, seconded by Mr. Smith, to approve the consent calendar with the exception of the Strategic Plan Vision Statements. Motion carried unanimously.

Strategic Plan Vision Statements were reviewed and discussed. It was felt that we serve a larger area than Lemhi County and that this sentiment should be reflected in the finalized vision statement.

FINANCE COMMITTEE: A newspaper article handout on co-payments was distributed for discussion. The Board stated consensus on support for collecting co-payments to keep the hospital solvent. Mr. Allen reported that the finance committee met November 18, 2009. The Financial Report for October was thoroughly discussed.

MOTION: Motion was made by Mr. Barrett, seconded by Mr. Allen, to approve the October 2009 Financials. Motion carried unanimously.

Financial line item guide was distributed and discussed. Mr. Barrett and Mr. Allen will review the Administration Policy & Procedure Manual prior to the next board meeting.

BOARD EDUCATION: Ms. Alexander-Lane reported on the Estes Park Conference. Discussion followed. Mr. Phillips introduced the article, "Creating a High Performing Board." Discussion followed.

OTHER BUSINESS: The Board of Director's Annual Calendar was distributed.

MOTION: Motion was made by Mr. Lile, seconded by Mr. Smith, to approve the contract for Dr. Yanoff. Motion carried unanimously.

MOTION: Motion was made by Mr. Smith, seconded by Ms. McFarland, to approve the contract for Dr. Natelson. Motion carried unanimously.

MOTION: Motion was made by Mr. Lile, seconded by Ms. McFarland, to approve the proposed contract for Dr. Wells. Motion carried unanimously.

ADJOURNMENT: The meeting was adjourned at 6:07 p.m. by Mr. Phillips.

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Vic Phillips, Chairman