

# STEELE MEMORIAL MEDICAL CENTER

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## **BOARD OF DIRECTOR'S MEETING FEBRUARY, 24 2009**

### **MINUTES**

MEMBERS PRESENT: Stan Jensen, Chairman  
Vic Phillips, Vice Chairman  
Ryan Allen, Secretary/Treasurer  
Jason Smith  
Dennis Lile  
Roy Barrett

Ex Officio:  
Victoria Alexander-Lane, CEO  
David Yanoff, MD  
Robert Cope, Lemhi County Commissioner

MEMBERS ABSENT: JoAnn Wolters  
Shayne Holmes

OTHERS PRESENT: Abner King, CIO  
Preston Becker, CFO  
Linda Astalos, CNO/COO  
Joe Schimenti, Yellowstone Insurance Exchange  
Kelly Casey, Yellowstone Insurance Exchange  
Minutes recorded by Lori Stacy, Executive Assistant

CALL TO ORDER: The meeting was called to order at 5:36 p.m. by Chairman Jensen.  
**MOTION:** Motion was made by Mr. Barrett, and seconded by Mr. Phillips to move into executive session under Idaho Code 67-2345. Motion carried unanimously. The general session reconvened at 6:56 p.m.

PRESENTATION: Mr. Joe Schimenti gave a presentation on behalf of Yellowstone Insurance exchange, professional liability provider for Steele Memorial Medical center. The company remains stable and profitable, while many companies are failing during the current economic conditions.

Ms. Alexander-Lane gave the quarterly update on the strategic plan. The industrial medicine program is progressing as planned. An agreement has been reached with Portneuf Cancer Center to provide oncology services, including chemotherapy, locally, and is pending board approval. As part of the wellness program, SMMC will now be providing low cost screening tests to help people detect health issues early. Progress is being made with the computerized physician order entry system, and improvements are being made within the revenue cycle.

**CONSENT CALENDAR:** Included in the consent calendar were the Minutes from the January 25, 2009 meeting, Patient Care Services Report, CEO Report, Policy 750-042, Cell Phone Policy Also included was the Medical Staff Report which consisted of, Policy 160-039 Radiology Readings and Follow up, Policy 670-014 Admission Criteria, Policy 160-022 Policy Holding a Patient Against Their Will for Mental Health Care (“24-Hour Mental Holds”), the Surgery Policy and Procedure Manual and provisional consulting hematology and medical oncology privileges for Andrew Scott Pierson, MD.

**MOTION:** Motion was made by Mr. Lile, seconded by Dr. Cope to approve the consent calendar. Motion carried unanimously.

**CONTRACT:** **MOTION:** Motion was made by Mr. Smith, seconded by Mr. Lile to approve the Portneuf Cancer Center contract for oncology services. Motion carried unanimously.

**EXECUTIVE COMMITTEE:** Mr. Jensen reported that the executive committee did meet to review committee assignments. Mr. Smith will chair the Goals & Community Health Committee, Mr. Lile will chair the Quality & Credentialing Committee, and Mr. Allen will chair the Finance Committee. The chairman of the board may attend any committee meeting, and the vice chairman may be asked to attend in his place.

Topics discussed included physician recruitment, hospital management, and senior administration changes. Linda Astalos, CNO/COO announced that she would like to continue in her position and postpone her retirement for at least another year.

**FINANCE COMMITTEE:** Mr. Allen reported that the finance committee met earlier in the day. The January financials were reviewed and discussed showing January as a financially positive month. The committee recommended Policy 750-41B Bond Payment Contribution, be approved by the general board. Mr. Becker explained the policy is a guideline for the contribution to the county for the bond payment and is based on the prior year audited financial statements. The policy takes into consideration both net cash provided by operations and operating income. The policy was developed with input from board members, administration and community members.

**MOTION:** Motion was made by Mr. Phillips, seconded by Mr. Smith to approve Policy750-41B Bond Payment Contribution. Motion carried unanimously.

**BOARD EDUCATION:** The board discussed Maxims **21-30** from “*Navigating the Boardroom: 40 Maxims..Things You Must Know and Do to Be a Great Director,*” Dennis D. Pointer.

**OTHER BUSINESS:** The board held an in depth discussion regarding QHR and the need for a management company. General consensus was that a management is

necessary due to the complicated nature of healthcare, but due diligence must be practiced in order to assure the best value.

ADJOURNMENT:

The meeting was adjourned at 9:18 p.m. by Mr. Jensen.

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Stan Jensen, Chairman