

STEELE MEMORIAL MEDICAL CENTER

P.O. BOX 700 ~ SALMON, IDAHO 83467 ~ (208)756-5600 ~ FAX (208) 756-4169

BOARD OF DIRECTOR'S MEETING

March, 24 2009

MINUTES

- MEMBERS PRESENT: Stan Jensen, Chairman
Vic Phillips, Vice Chairman
Ryan Allen, Secretary/Treasurer
Shayne Holmes
Dennis Lile
Roy Barrett
JoAnn Wolters
Ex Officio:
Victoria Alexander-Lane, CEO
David Yanoff, MD
Robert Cope, Lemhi County Commissioner
- MEMBERS ABSENT: Jason Smith
- OTHERS PRESENT: Abner King, CIO
Preston Becker, CFO
Linda Astalos, CNO/COO
Luke Zarecor, Dingus, Zarecor & Associates, PLLC
Shawn Johnson, Dingus, Zarecor & Associates, PLLC
Minutes recorded by Lori Stacy, Executive Assistant
- CALL TO ORDER: The meeting was called to order at 5:31 p.m. by Chairman Jensen.
MOTION: Motion was made by Dr. Cope, and seconded by Mr. Lile to move into executive session under Idaho Code 67-2345. Motion carried unanimously by roll call. The general session reconvened at 7:02 p.m.
- PRESENTATION: Joan Schwarz, Steele Memorial Auxiliary President, gave the annual report for the auxiliary, whose 23 members volunteered for a total of 2600 hours. Ms. Alexander-Lane commended them for their invaluable service to the hospital.
- The 2008 financial audit report was given by Luke Zarecor and Shawn Johnson of Dingus, Zarecor & Associates PLLC. They presented the "Basic Financial Statements and Independent Auditors' Report" and "Financial Indicators for the Year Ended September 30, 2008". They reported a very clean audit with no significant findings. The report was well received by the board and commendation was given to Mr. Preston Becker, CFO, and his team for the improvements made within the business office that contributed to another positive outcome for the 2008 audit.

Ms. Alexander-Lane informed the board that the hospital received a \$6,500 incentive bonus from Blue Cross of Idaho for participating in their quality improvement program. She also reported that as a result of low risk exposure, Yellowstone Insurance Exchange, professional liability provider, has allocated approximately \$24,000 to Steele Memorial's savings account. This amount will offset future contributions.

CONSENT CALENDAR: Ms. Alexander-Lane invited the board to attend the State of the Hospital Celebration that will be held at the city center April 30 at 6:30 PM. She also commented on the Donor Wall Reception recently held for those donating to the Steele Memorial Foundation. The event was very well attended, with excellent speakers and catering by the dietary crew.

Dr. Yanoff mentioned the letter written to the Community on behalf of the medical staff of Steele Memorial Medical Center.

Included in the consent calendar were the Minutes from the February 24, 2009 meeting, Patient Care Services Report, CEO Report, and the Medical Staff Report, which included the provisional affiliate radiology privileges for James F. Schmutz, MD and Peter L. Vance, MD.

MOTION: Motion was made by Dr. Cope, seconded by Mr. Lile to approve the consent calendar. Motion carried unanimously.

COMMITTEE REPORTS: The executive committee did not meet.

Mr. Allen reported on the finance committee meeting held earlier in the day. The committee discussed the upcoming bond payment and made recommendation to the board for full payment to the county by June 30th based on new policy. Mr. Phillips asked if it was necessary for the board to vote on the bond payment when there is a policy in place that calculates the amount of the payment. Ms. Alexander-Lane explained that any time there is such a large transfer of funds; it should be documented and voted on to show accountability and approval on the part of the board.

MOTION: Motion was made by Mr. Allen, seconded by Ms. Wolters to make the full bond payment of \$232,000 to Lemhi County by June 30, 2009. Motion passed, with Commissioner Cope abstaining.

Mr. Allen went on to report that the committee discussed the possibility of conducting an independent review to determine compliance and risk relating to Recovery Audit Contractor Overview, (RAC), that critical access hospitals will be obligated to participate in beginning in August of 2009. The board discussed the topic in depth, noting there could be substantial penalties involved with a RAC audit, and the hospital could benefit from a review of the entire revenue cycle. Areas of vulnerability could then be addressed and policies put into effect to maximize compliance and minimize penalties.

MOTION: Motion was made by Dr. Cope, seconded by Mr. Lile to conduct an independent audit to review records and processes in anticipation of a RAC Audit. Motion carried unanimously.

BOARD EDUCATION: The board discussed Maxims **31-40** from *“Navigating the Boardroom: 40 Maxims..Things You Must Know and Do to Be a Great Director,”* Dennis D. Pointer.

OTHER BUSINESS: Ms. Alexander-Lane informed the board there has been much positive feedback regarding the Calcium Scoring screening test that is being offered at a reduced cost to the public as part of a wellness promotion to help identify risk of heart attack. Many lives have been saved as a result of this screening. She also announced that Carotid Screenings will be offered to help identify risk of stroke.

As a result of Ms. Wolters request, the board agreed to cancel the April board meeting scheduled for April 28th, so the board can attend the community Vision Rally set for the same evening.

Ms. Alexander-Lane encouraged the board to become familiar with the new bill S.391 Healthy Americans Act, as it could mean dramatic changes in healthcare.

Board self assessment forms were given to the board to be turned in prior to the May board meeting.

ADJOURNMENT: The meeting was adjourned at 9:02 p.m. by Mr. Jensen.

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Stan Jensen, Chairman