

# STEELE MEMORIAL MEDICAL CENTER

P.O. BOX 700 ~ SALMON, IDAHO 83467 ~ (208)756-5600 ~ FAX (208) 756-4169

## **BOARD OF DIRECTOR'S MEETING**

**March 30, 2010**

### **MINUTES**

- MEMBERS PRESENT:** Vic Phillips, Chairman  
Ryan Allen, Vice Chairman  
Jason Smith, Secretary/Treasurer  
Dennis Lile  
Roy Barrett  
Annette McFarland  
Ex Officio:  
Linda Astalos, Interim CEO, CNO/COO  
David Yanoff, MD  
Brett Barsalou, Lemhi County Commissioner
- MEMBERS ABSENT:** Shayne Holmes  
Mike Ries
- OTHERS PRESENT:** Bill Henning, QHR Regional Vice President  
Abner King, CIO  
Adam Deutchman, MD  
Joan Schwarz, SMMC Auxiliary President  
Minutes recorded by Libby Brittain, Executive Assistant
- CALL TO ORDER:** The meeting was called to order at 4:04 p.m. by Chairman Phillips.
- EXECUTIVE SESSION:** **MOTION:** Motion was made by Mr. Lile, and seconded by Mr. Smith to move into executive session under Idaho Code 67-2345 to discuss contracts. Motion carried unanimously by roll call. The general session reconvened at 4:15 p.m.
- PRESENTATION:** Ms. Joan Schwarz, Steele Memorial Auxiliary President presented the Auxiliary report for the 2009 calendar year. Ms. Schwarz reported that there were 20 Auxiliary members who volunteered a total of 2400 hours. Their tasks for the year included: various fundraising projects such as the Pink Tea event, a Baked Goods sale, raffling of a Stained Glass Picture, and proceeds from handmade Gift Shop items; donations in the form of patient information and to the Steele Memorial Foundation; provided assistance with Steele Memorial events such as the Health Fair, Blood Drive, Break for Breakfast, etc. In addition, the Auxiliary volunteered their time weekly to post and distribute mail, serve as the information liaison, craft monthly tray favors and make gifts for patients (including themed gifts for newborns during holiday seasons), etc. Mr. Phillips and Ms. Astalos praised the Auxiliary members for their valuable contributions.

**CONSENT CALENDAR:** Included in the consent calendar were the following items: Minutes from the February 23, 2010, March 2, 2010, and March 9, 2010 meetings; the CEO Report which included the Capital Equipment Policy 750-045; Patient Care Services Report; and the Medical Staff Report, which included Revisions and Updates to the Medical Staff Bylaws, the Medical Imaging Policy and Procedure Manual, and Provisional Affiliate Diagnostic Radiology Privileges for Thomas F. Fiorito, MD.

**MOTION:** Motion was made by Mr. Lile, seconded by Ms. McFarland, to approve the consent calendar with the following notations: a correction to the March 2, 2010 minutes; and the deferment of the Capital Equipment Policy 750-045 until a later date. Motion carried unanimously.

**COMMITTEE REPORTS:** Mr. Smith reported that the Finance Committee met on March 17, 2010. The Financial Report for February was thoroughly discussed. Mr. Smith reported that the month of February reflected a profit and that bad debt was reduced due to prior period adjustments. Discussion followed.

**MOTION:** Motion was made by Mr. Allen, seconded by Mr. Lile, to approve the February 2010 Financials. Motion carried unanimously.

Mr. Smith reported on the annual Bond Payment to Lemhi County. Discussion followed.

**MOTION:** Motion was made by Mr. Smith, seconded by Mr. Barrett, to approve the full bond payment of \$232,000 to Lemhi County by the due date. Motion carried unanimously.

**BOARD EDUCATION:** Ms. Astalos presented the following article for Board Education: "Enhancing Quality Oversight." *Healthcare Executive*. March/April 2010. Discussion followed on Quality improvement.

**OTHER BUSINESS:** Ms. Astalos gave an update on the EPOWERdoc project (Electronic Medical Record for the Emergency Department).

Ms. Astalos discussed the Idaho Department of Health and Welfare Survey which was initiated in response to 5 different complaints issued. The Idaho Department of Health and Welfare reviewed records and conducted staff interviews. Their findings concluded that the complaints were unsubstantiated. In addition, the officials from the IDH&W noted that the Electronic Medical Record documentation was one of the best they had seen in the State of Idaho.

Ms. Astalos read a letter received from the Idaho Department of Health and Welfare regarding Idaho Medicaid payment suspension to hospital and nursing facilities. Discussion followed.

Mr. Henning discussed Healthcare Reform; CEO Application Status; and the Human Resource Conference in Spokane, WA in April.

ADJOURNMENT:

The meeting was adjourned at 6:10 p.m. by Mr. Phillips.

las

---

Vic Phillips, Chairman