

# STEELE MEMORIAL MEDICAL CENTER

P.O. BOX 700 ~ SALMON, IDAHO 83467 ~ (208)756-5600 ~ FAX (208) 756-4169

## BOARD OF DIRECTOR'S MEETING

May 25, 2010

### MINUTES

- MEMBERS PRESENT: Vic Phillips, Chairman  
Ryan Allen, Vice Chairman  
Jason Smith, Secretary/Treasurer  
Dennis Lile  
Roy Barrett  
Annette McFarland  
Shayne Holmes  
Mike Ries  
Ex Officio:  
Linda Astalos, Interim CEO, CNO/COO  
Adam Deutchman, MD  
Brett Barsalou, Lemhi County Commissioner
- OTHERS PRESENT: Abner King, CIO  
David Yanoff, MD  
Jerry Brantz, Interim CFO (via teleconference)  
Bill Henning, Regional Vice President, QHR  
Deena Turner, Medical Staff Coordinator  
Irene Reinhold, HIM Manager  
Beth Miller, Clinic and Outreach Services Manager  
Minutes recorded by Libby Brittain, Executive Assistant
- CALL TO ORDER: The meeting was called to order at 3:59 p.m. by Chairman Phillips.
- EXECUTIVE SESSION: **MOTION:** Motion was made by Mr. Lile, and seconded by Ms. McFarland to move into executive session under Idaho Code 67-2345(a)(c)(f) to discuss personnel, contracts and legal matters. Motion carried unanimously by roll call. The general session reconvened at 4:42 p.m.
- PRESENTATION: Ms. Turner presented information on the Credentialing processes of the Medical Staff. Questions and discussion followed.
- Dr. Yanoff demonstrated Dragon Speak, the Voice Recognition Software used for the Clinic Electronic Medical Records (EMR). Questions and discussion followed.
- CONSENT CALENDAR: Included in the consent calendar were the following items: Minutes from the April 27, 2010 meeting; the CEO Report which included the Public Image Campaign Data Sheet; Patient Care Services Report; and the Medical Staff Report, which included Provisional Emergency Medicine

Privileges for Lon G. Miller, MD, and the following Policy & Procedure Manuals: Medical/Surgical, Laboratory, Engineering, Environmental Services, Laundry and Materials Management.

**MOTION:** Motion was made by Mr. Holmes, seconded by Mr. Smith, to approve the consent calendar. Motion carried unanimously.

#### FINANCE

**COMMITTEE REPORT:** Mr. Smith reported that the Finance Committee met on May 19, 2010. The Financial Report for April was thoroughly discussed. Mr. Smith noted that Net Accounts Receivable days decreased from 76 to 51 days over the previous months. Mr. Smith and Ms. Astalos commended Mr. Brantz and the staff involved in improving Net Accounts Receivable days.

**MOTION:** Motion was made by Mr. Allen, seconded by Mr. Holmes, to approve the April 2010 Financials. Motion carried unanimously.

Mr. Smith discussed the GEHA Contract; and the Employee Health Insurance.

**MOTION:** Motion was made by Mr. Smith, seconded by Mr. Lile, to approve an addendum to the GEHA contract. Motion carried unanimously.

**MOTION:** Motion was made by Mr. Smith, seconded by Mr. Holmes to approve and accept the Pacific Source Contract for Employee Health Insurance as well as to pursue an option for a 3-year extension. Motion carried with one abstention noted.

**BOARD EDUCATION:** Ms. Astalos presented the following article for Board Education written by Jim Collins: "Level 5 Leadership: The Triumph of Humility and Fierce Resolve." Harvard Business Review. July/August 2005. Discussion followed.

**OTHER BUSINESS:** The status of the CEO search was discussed. It was noted that there are three potential candidates.

**ADJOURNMENT:** The meeting was adjourned at 5:56 p.m. by Mr. Phillips.

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Vic Phillips, Chairman